



Iris Domestic Violence Center Job Vacancy Posting

Job Title: Advocate and Case Manager

Job Location (city): Baton Rouge, LA

Organization's name: Capital Area Family Violence Intervention Center, Inc., d/b/a Iris Domestic Violence Center.

Organization's Address: P.O. Box 52809 Baton Rouge, LA 70892

Contact person's phone number: 225-389-3002

Contact person's email address: executivedirector@stopdv.org

Organization's Website (optional): www.stopdv.org

Salary Range (optional): \$21,000 – \$28,000

Iris operate a 24-hour Crisis Hotline, a residential Emergency Shelter as well as a wide range of support services to Survivors of Domestic Violence and their children including Adult Advocacy, Legal Advocacy, Legal Assistance, Child Support Services, Outreach, Education and Training. In addition, Iris operates 4 Domestic Violence Outreach offices in Baton Rouge, Gonzales, Plaquemine and Port Allen to assist Non-residential Survivors and serves 7 Parishes in the Capital Area Region of the state.

Job Summary:

The Advocate and Case Manager positions are responsible for assisting victims of domestic violence in obtaining services from social services agencies, criminal justice/family court system, medical and educational personnel. The Advocate and Case Manager provide direct services, case management, counseling, court and individual advocacy, support, crisis intervention, safety planning, lethality assessments, group facilitation, follow-up services and education and training to survivors of domestic violence and their families and the community. Weekends, evenings and pager/crisis-hotline rotation required.

Job Qualifications/Requirements:

Case Manager - A BA/BS in human service field with experience in crisis intervention and working with victims of domestic violence is preferred; training or experience working with children or in social work.

Advocate - AA or equivalent considered. HS diploma or GED considered with at least five years' work experience.

Both - Applicable experience working with domestic violence preferred. Successful completion of the Iris Domestic Violence Center training and NOVA Certification within 1st year and training in Trauma-Informed Care required. Computer experience in Microsoft Office and Excel (or equivalent) and data entry required. A valid driver's license and dependable transportation required. Must have valid Criminal Record Check; First Aid/CPR Certification and Driver's License. Vehicle insurance must be maintained. Must meet eligibility requirements for Iris vehicle insurance coverage.

Please submit letter of interest, updated resume and salary requirements to:
executivedirector@stopdv.org, by fax at 225-358-3444 or mail to PO Box 52809, Baton Rouge, LA 70892 EOE. **NO PHONE CALLS PLEASE.**